



## ELLICOTT SCHOOL DISTRICT 22



### REQUEST FOR QUALIFICATIONS - ARCHITECT/ENGINEERING (A/E) SERVICES - CLARIFICATION #01 -

Q1: An inquiry has been made regarding an existing conceptual plan.

*A1: The existing plan is just that; conceptual. It was produced to assist the district with budgeting and planning for the BEST grant process. It was purposefully not included with this RFQ because proposing design teams should not view it as an established plan to be further developed by the selected firm. There are no forgone conclusions in this process. It is the District's intent to have a highly competitive process and to procure a design team that will provide thoughtful insight, creative solutions and a comprehensive plan to meet the Ellicott Middle School's needs. The selected design team will only be required to meet the grant program approved square footage and programmatic requirements while staying within the approved budget.*

Q2: Scoring Criteria Item 3 – Projected Staffing Commitment, is this for the architectural team only or for the entire sub-consultant team as well?

*A2: Please provide a projected staffing commitment for the architectural team only. It is assumed the architectural team hours will include adequate time to provide quality control, oversight and management of all sub-consultants.*

Q3: Scoring Criteria Item 9 – References – Is it your intent to have 5 reference letters for every member of our architectural team? That could be 30 letters for our team? Is it acceptable to provide letters of reference for the Principal in Charge and to list contact information for the owner and GC for the remainder of the project team?

*A3: Yes this is acceptable. There is no specific number of letters required and please only provide letters for projects that the proposed team members have worked on. The request includes contact information for up to (but no more than) five projects each within the last five years. Again, there is no minimum requirement; on the contrary we are attempting to limit the number of letters provided.*

Q4: Does the district have information on the IT equipment and systems that will need to be relocated from the Administration building to the new facility?

*A4: The district technology coordinator has provided an equipment list is as follows:*

- 6 Desktop servers
- 1 Monitor, keyboard, mouse
- 1 Belkin KB/Mouse switch
- 3 UPS's



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- 2 Mitel phone switches
- 1 Firewall
- 1 Network switch
- 1 Hold music stereo
- 1 56k modem
- 1 Fiber optic distribution center
- 1 Desktop PC (voice call logging)

*Additionally, new fiber lines need to be run from the elementary school and high school back to the new middle school.*

Q5: A floor plan for the school was developed as part of the master plan process. Is it the district's intent to utilize that design?

*A5: See A1 above.*

Q6: Please clarify if the budget for construction includes the CDE reserve.

*A6: The budget provided in the RFQ (\$13,561,496.00) does not include the CDE grant reserve.*

Q7: What is the objective of having locality as an evaluation category? Will there be a penalty from the 5 point total based upon distance away from the project site?

*A7: It is the District's intent to clearly understand how the team's office location will impact their onsite involvement and responsiveness during the design, construction and warranty periods of the project. The thoroughness of each team's response to this item will be based on a five point scale. Ultimately the team that demonstrates the best value and vision that appears to be aligned with the district's goals will be selected regardless of proximity.*

Q8: Does the District have goals based around local design or construction involvement?

*A8: See A7 above.*

Q9: How many people are on the selection committee? What are their roles with the school or District?

*A9: There are currently five people anticipated to be on the selection committee (members subject to change.) They are as follows:*

1. Terry Ebert, Superintendent
2. Vicky Sanger, Business Manager
3. Chris Smith, MS Principal
4. Dwight Hobbs, Board of Ed member
5. Dean Twiss, Woodworking instructor



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*Representatives from Consilium and CDE will participate in an advisory capacity but will not be voting members of the selection committee.*

Q10: Do you have any utility mapping for the site?

*A10: The maintenance department has kept records and has a strong understanding of where existing utilities are. There are no formal utility maps or drawings that can be provided.*

Q11: Where does the school get its domestic water supply?

*A11: There is a water storage shed on the east side of the High School. A Cherokee Water District main line runs to the shed where there are three separate dedicated storage tanks, one for each school (ES, MS & HS.) From the storage tanks there are supply lines that run to each facility. The MS line runs under road between ES and HS into the north side of the MS.*

Q12: What does the school do with their sanitary sewer waste?

*A12: All three facilities have separate sewer lines that run into a lift station on the south side of the MS. From the lift station, sewerage runs  $\frac{3}{4}$  mile west then turns south for approximately 7 miles where it discharges into sewer ponds. The sewer lines are either owned by Sunset Metropolitan or Cherokee Water District (could not yet be confirmed at the time of this clarification.)*

Q13: What will be the review process from the local fire jurisdiction?

*A13: Local Fire jurisdiction involvement will be somewhat limited. All fire system plan reviews, inspections and permitting will be through the State Division of Fire Safety. However, there will be courtesy reviews and open communication with Chief Nellie Roop of the Ellicott Fire Protection District at all phases of the project.*

Q14: Will there be any other review entities for the site or utility infrastructure?

*A14: All plan reviews and permitting will either be through the State Division of Fire Safety or the Pikes Peak Regional Building Department (the District will have the option of choosing as Pikes Peak Regional has been deemed an authorized third party plan reviewer – they do not however perform fire systems review.) El Paso County will require a preliminary meeting for site planning requirements which will ultimately include submitting a site development plan (including bldg location, parking, circulation and access.) Storm water and drainage management will be through the state.*



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Q15: Are any public infrastructure improvements needed (road upgrades, turn lanes, street lighting, etc.)?

*A15: None are anticipated at this time.*

Q16: The master plan mentions 42,000 sf of artificial turf. Will that be worked into this project? If so, what is the intended use for the turf?

*A16: A turf field is not anticipated at this time.*

Q17: Will there be any ballfield or track improvements as part of this project?

*A17: The only field or track improvements that will be a part of the project will be a result of construction activities related to the main facility (ie. if a geoexchange field is installed where the existing football field is located.)*

Q18: There has been a request to distribute the site walk attendee list

*A18: A copy is attached to this clarification.*

	<u>NAME</u>	<u>FIRM</u>	<u>PHONE #</u>	<u>EMAIL</u>
1	TODD KIMES	LKA PARTNERS, INC	(719) 473-2446	toddkimes@lkapartners.com
2	UGLJESA JANJIC	JANJIC ARCHITECTURE	(303) 551-4528	ugljesa@janjicarch.com
3	John Quest	Lantz-Bossio	303 773 0436	Jquest@lantz-bossio.com
4	MIKE WHITLEY	OZ ARCHITECTURE	303 449 8900	mwhitley@ozarch.com
5	TOM <sup>PIROG</sup> <del>PINKA</del>	PINKARD CONSULTING	303-345-2807	tom.pirog@pinkardcc.com
6	BRIAN CALHOUN	RTA Architects	719-471-7566	brian@rtaarhitects.com
7	Roga Hamilton	H+L Architecture	(303) 298-4812	rhamilton@hlarch.com
8	ZERE FREEMAN	BLDG ARCHITECTS	303 623 2323	ZFreeman@blgdarchitects.com
9	BRIAN RISLEY	CRP ARCHITECTS	719-633-5901	BRIAN@CHRISTIANSENREBECC.COM
10	TOPP VANDENBURG	HUTTON ARCH. STUDIO	303-861-1600	TVANDENBURG@HUTTONARCHIT.COM
11	DAVID HEINRICH	JVA, INC (CIVIL/STRUCT)	303-444-1951	dheinrich@jvajva.com
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