



# Ellicott Schools

## 2020 Return District Implementation Plan

The school wide plan is based on the best available public health information at the time of its creation. **This plan is a working draft and will be adjusted in real-time based on newly released data and guidance from public health officials.**

### Introduction

In March 2020, Ellicott School District closed its schools and worksites for in-person learning and work due to the outbreak of COVID-19. In compliance with guidance from local, state and federal health experts, the district quickly implemented remote learning and working policies through the continuation of the 2019-2020 school year. As we look ahead at the 2020-2021 school year, we must plan for welcoming our students and staff in a way that will most effectively balance:

- Minimizing public health risks of COVID-19 to students, staff and society
- Maximizing students' ability to learn and thrive , with our focus on our students who most need academic, social, emotional and mental supports
- Supporting critical economic activity

### In-person Instruction – Middle School and Highschool

#### Face Coverings:

It is highly recommended but not required for adults to wear a mask or face shield when on school grounds.

**\*\*For all returning staff or anyone entering the buildings, masks are required through August 17<sup>th</sup>, per the current mask mandate.\*\***

#### Classrooms:

Currently, there are no guidelines on class sizes. Ellicott School's average class size is 20 students. Teachers will work their best to space desks to accommodate the students' physical

distancing needs, when feasible. Student accessible surfaces will be de-cluttered and sanitized in order to maintain clean surfaces.

**Elementary** Classrooms - Specials take place in gen ed classroom, except for PE, to help limit transitions and minimize sanitation requirements

- PE - sanitize equipment between class uses
- Specials teachers can pre-arrange to hold class in specials room due to special circumstances (i.e. -Mr. Cooper's dance weeks, Mr. A's playing Xylophones, etc.)
- Recess - separate student cohorts by grade level into 3 different areas of the playground. Rotate area once a week to ensure balance of activities (T-ball field & basketball court, playground & blacktop area, and HS soccer field)
- PE teacher creates and supervises implementation of recess games, similar to a "field day every day" in mind
- Minimize sharing of student materials - i.e.- Centers & games
- I-pads: Required - will need to be sanitized in between uses. Only 10 students per day will be able to use the Ipad for learning activities
- Currently pursuing 1:1 for 4th & 5th grade, which will allow redistribution of more devices to lower grade classrooms.
- Assign each iPad to a pair of students in K-3
- Eliminate shared materials - each student has own set of classroom supplies that are stored separately and sanitized daily/weekly
- Daily sanitizing of the classroom
- Teach students basic handwashing techniques. Schedule handwashing breaks in between activities (each core subject)
- Intervention/specials - sanitize table tops & any materials used by students in between each cohort (grade level) group

### **Hand Hygiene:**

Frequent and thorough hand washing before and after touching shared surfaces, eating, using the restroom, entering or exiting classrooms or touching of the face, mouth, nose or mask.

When students leave the classroom, upon returning they will be encouraged to clean their hands. If the classroom has a sink, they will be encouraged to wash their hands. If there is no sink, they will be encouraged to use hand sanitizer.

\*\*Students will be allowed to carry their own personal hand sanitizer from home.

### **Technology:**

Students will be asked to not share their chromebooks with other students. In computer labs, desktop computers will be wiped down with clorox wipes between each class.

### **Technology Pick-up:**

**Middle School** - There will be a “Technology Pick Up” opportunity on August 10th and 11th, 3:00PM-7 PM in the front loop of the MS. If families have an urgent need for chromebooks, parents can pull up to the front of the school and while staying in their cars, chromebooks will be checked out to the students.

**High School** - There will be a “Technology Pick Up” opportunity on August 10th and 11th, 4:00PM-7 PM at three exit and entrance doors of the building. Each door will be by alphabet and the specific times to pick up for grade levels are the following:

- 4pm-5:30pm Seniors and Juniors
- 5:30pm-7pm Sophomores and Freshmen

### **Passing Periods:**

- Students will not be issued lockers
- For the Middle School the main staircase in the front of the school will be used to go “up” to the second floor and the back staircase will be used to go “down” to the first floor, reducing the congestion on the staircases.

### **PE/Gym Classes:**

- Students will not be issued a PE lockers unless they are participating in athletics
- Students will not be expected to “change out” in order to limit groups of students gathering in the locker room
- Between classes, PE equipment will be sanitized

### **Meals:**

**Breakfast:** Students will be served and will eat breakfast in the cafeteria utilizing physical distancing guidelines.

**Lunch:** Lunch meals will be provided in the “grab and go” style. During times when weather allows, students will be taken outside where they can eat and enjoy recess. During inclement weather, students will be divided into two groups, one in the gym and one in the cafeteria to physically distance inside.

**Library:** The library will be closed to large groups of students and books will be delivered to the classroom upon student requests. Books will be wiped down after each use.

**Visitors:**

Visitors, including parents, will not be allowed past the front office. If you need to speak to a staff member, parents and guardians are strongly encouraged to call ahead and make an appointment.

**Student Office Visits:**

Efforts will be made to minimize the traffic in the front office. Each classroom will receive a small first aid supply kit to keep in the classroom.

**Health Screening:**

- Health screening begins at home, parents will check their students' temperature and systems before getting on the bus
- A quick visual check will be done by staff as the students enter the school in the mornings
- Teachers will do another visual check of students as they enter the classroom

**Quarantine and Health Exclusion (EPCPHD):**

- Any report of a visually ill child will be immediately reported to the front office
- The front office will have an area that a sick student can be isolated
- Student will be sent home if:
  - The student has a new onset of cough or shortness of breathOr
  - Fever (100.4 Fahrenheit or higher)
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of smell or taste
  - Gastrointestinal symptoms of diarrhea, vomiting or nausea

**Open House:**

**Middle School - August 20th, 2:00 PM-4:30 PM and 5:00 PM-7:00 PM. The Open House is for 6th grade students and all new students, but any current students and their families are welcome to attend!**

**High School - August 20th.** Students and families of all 9th graders and new students can attend in-person including a tour of the high school Any returning student can pick-up a schedule and discuss any schedule changes with Mrs. Oliver, our high school counselor.

**Elementary -** Each teacher will hold two "Get to Know You" events prior to the beginning of the school year--- A virtual orientation and an in-person orientation will also be offered at

staggered times. Three different options (1 virtual and 2 in-person times) encourage separation between groups and allow parents to interact with the teacher how they are comfortable. Separate in-person events by grade level over two evenings: Kinder/1st, 2nd, 3rd, 4th & 5th.

## **In-person Instruction -**

## **Remote Learning Option**

If a family does not want their children to return to in person instruction, Ellicott School District can enroll their children onto the Colorado Digital Learning System (CDLS). This is a free online option for students that the district has purchased. Students will interact with CDLS teachers on a daily basis from home or another remote location. If a student is enrolled in CDLS, they will remain on this platform for the first semester with the option of returning to in-person instruction for the second semester. If a student is enrolled in remote learning, they are still a student of Ellicott School District and can participate in district sports.